
A YEAR IN IRELAND 2017 – 18

(Information for individual students doing the academic year)

- **LEARNING ENGLISH IN AN IRISH SCHOOL**

An excellent way of perfecting one's English is to spend an academic year in an English-speaking school. The student will be in a class with approximately 25-30 other Irish classmates and will follow the same curriculum. They must adapt quickly to school life and be able to keep up with the classes in the same way as any of the Irish students would.

Rockbrook International organises such a programme for boys and girls aged 11 to 18. They have the possibility to spend the year in Rockbrook Park School (for boys), Rosemont (for girls), as well as in various other schools throughout Dublin which would have the same value system and standards as Rockbrook and Rosemont. This value system consists of giving the student a good Christian education; that is to say, fully developing their intellectual, emotional and spiritual capabilities. This is achieved through a close collaboration between parents, teachers, tutors, students and host families. Through this close contact we can achieve results worthy of the expectations of all parties concerned. It should be clear from the outset that we select trustworthy, reliable Catholic families of sound moral character (see below).

- **ACADEMIC REQUIREMENTS**

They do exactly the same subjects as any other Irish pupil in the school: mathematics, science, geography, history, business studies, etc. all through English. They have to do the same homework, exercises, projects and exams as their Irish classmates.

The students must have a high academic level, be diligent workers and be keen to learn English. They must make a good effort to do the homework given by their teachers. They will take school exams if present during this period.

- **RECOGNITION OF STUDIES**

The foreign student must study in the same academic year in Ireland as they would have done in their home country. At the end of the year, Rockbrook International, together with the Irish school give a Certificate to the student for successfully passing the year. This Certificate bears the stamp of the Irish Department of Education and the Department of Foreign Affairs. Once the certificate arrives in your country it should be presented to the relevant body there; an accompanying letter from Rockbrook International includes guidelines as to where exactly the certificate should be presented.

It is our experience that students from abroad are perfectly capable of passing their corresponding year in Ireland, from First Year up to Leaving Certificate (Sixth Year).

- **SUBJECTS**

The students do the exact same subjects as any other Irish pupil in the school: mathematics, science, geography, history, etc. There will be subject choices in some cases. The only subject they are exempt from doing in Irish. During Irish classes, they will either stay in class or go to the study hall and continue on with their own private study.



- **TUTOR**

Each student is assigned a tutor who looks after them during their stay here and helps them to settle in to school, family etc. The tutor will meet with the student once a week and on the Saturday plan and keep in regular contact with the student's parents. The spiritual attention of the students is looked after by the chaplain of the school.

- **BOOKS AND UNIFORM**

The students will be given all the school textbooks they need for the year (on a loan basis). Copybooks/notebooks will be provided too. Students should bring their own writing materials (pens, rulers, etc.) and a good dictionary.

Once in Ireland we will provide the student with the basic school uniform (jumper, tie, and in some cases a skirt for girls). All secondary schools in Ireland have a formal uniform (shirt, tie, jumper with crest etc.). Additionally they should also bring the following:

Boys' Schools: Plain white or plain light blue shirt with long sleeves. Grey trousers. Black shoes. They should also bring their own sports gear and a very warm overcoat and rain jacket.

Girls' Schools: White blouse, navy-blue stockings and black shoes. They should also bring their own sports gear and a very warm overcoat and rain jacket.

Note: If you have any difficulty about buying any of these items in your own country, they can readily be purchased in Ireland at economical prices.

- **DISCIPLINE AND SCHOOL RULES**

Students should remember they are going to be living in a completely different culture and they will have to adapt to it. Schools in Ireland have high standards of discipline and behaviour and the students must abide by them. Detention and suspension are commonly given as punishments depending on the degree of indiscipline. Any stealing from the school will result in an immediate expulsion and the student will be sent home. Expulsion for any reason (vandalism, bullying etc.) from the school we result in the student being sent home.

- **TRANSPORT**

Students will either walk to school, take the bus (public or private), tram or be taken in the family car. The form of transport taken will vary depending on the proximity of the family to the school and the most convenient transport available. The cost of school transport (weekly bus/tram tickets) is included in the 'Term in Ireland' price.

- **POCKET MONEY**

The cost of living in Ireland is relatively high and students should be aware of this before they arrive. Students do not need much pocket money, since everything, i.e. bus, books, activities etc., is generally included in the price. We estimate an average of €10 to €15 per week as pocket money. Irish families will feel uncomfortable if there is a student in their house of the same age as their own children but who has a lot of money to spend.

The most preferable thing is that the pocket money of each student be kept and administered by the tutor or family.



- **SATURDAY PLAN**

On about ten Saturdays of each term there is a combined day of classes and activities. The students are collected by bus in the morning and dropped home in the evening. There are morning English classes followed by an excursion in the afternoon, returning home between 5pm and 6pm. On these days they will be given a packed lunch.

- **TP TEST OF ENGLISH AND CAMBRIDGE EXAMINATIONS**

The English classes on Saturday mornings prepare students for the TP Test of English. This test is in two sections: a spoken test (live interview) and a grammar test. All candidates receive a Certificate showing their level of spoken English on the Council of Europe Framework and a separate percentage mark for the grammar test. To be eligible to take this exam students must spend a minimum of seven weeks on one of our programmes.

Students who spend a full academic year or more in Ireland may also take the various University of Cambridge examinations, including First, Advanced and Proficiency. Preparation starts in January after the Christmas holidays. The First Certificate is a lot more challenging than the TP and is a pass/fail examination. It requires a lot of preparation and hard work.

- **MID TERM BREAK**

During the first mid-term break (the last weekend in October) and during the second mid-term break (around the middle of February), we organise a three-day trip (not overnight) to a sports activity centre. The price of this trip is included in the cost. The trip is subject to there being sufficient numbers interested in participating. In the event that the trip doesn't take place, an alternative programme will be organised to keep the students busy during this holiday period.

- **MEDICAL INSURANCE**

All students must come with the **European Health Insurance Card**, the Social Welfare insurance for EU countries. This covers any emergency treatment the students receive while in Ireland (doctors visits, hospital visits etc.) They can also bring a private insurance cover if they wish (e.g. Mondial Assistance, etc.) however these are generally more awkward as a fee has to be paid that can be claimed back later.

- **LIVING WITH AN IRISH FAMILY**

Students are expected to behave like any other member of the family. In general they must follow the same rules that apply to the other children of the same age. The families are carefully chosen and closely inspected by a member of the Rockbrook staff. They are selected on the basis of their friendliness and trustworthiness, especially in regard to moral issues and Christian values. They must live in a comfortable and clean environment and be able to provide all that the student requires. The area here the house is located must be very safe.

Students should bear in mind that the payment to families covers only the cost of maintaining them. It's not like staying in a boarding house or pension. Therefore, they should perform the small duties that other members of the family do, for example, clearing the table, tidying their room, setting the table etc. They have to make an effort to integrate and become like another member of the family unit.

Sundays are a family day and the student will participate in whatever the family has organised.



- **COURSE DATES**

In general the academic year begins on the last week of August but each school decides on the actual day their term commences. Please consult with Rockbrook international before booking your flights to Ireland.

The dates for the school terms in 2017-18 are:

First term: 28th August to the 22nd December 2017. The week of the 30th October until the 3rd November is a mid-term break. There is no school on that week.

Second term: 8th January to the 23rd March 2018.

***Mid-term break dates to be confirmed**

Holy Week and Easter holidays: 23rd of March until the 7th of April.

Third term:

Primary schools: 9th April until the 29th June 2018.

Secondary schools: 9th April until the 31st May 2018. (Those attending 3rd year will stay until the middle of June)

- **COURSE PRICES**

The cost per student of 'A Year in Ireland' for the academic year 2017/18 is as follows:

Category of School	Yearly Price
Elite Day School	€19,500
Standard Day School	€17,350

The Payment breakdown is as follows:

	Elite Day School	Standard Day School
Time of Inscription	€5,500	€5,350
1st fortnight in September	€7,000	€6,000
1st fortnight in January	€7,000	€6,000
Total	€19,500	€17,350

These prices include:

- Full board in a host family
- School fees
- School books and copybooks

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Rockbrook House, Edmondstown Road
Rathfarnham, Dublin 16, Ireland

Tel +353 1 493 6692
Fax +353 1 493 6694
Email info@rockbrookinternational.com

RockbrookInternational.com

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- School uniform
- School transport costs from Monday to Friday (if required)
- T.I.E. and Cambridge First Certificate exams
- Airport collection/drop back at the beginning and end of the stay. Also for mid-term if necessary.
- English classes on Saturdays
- Private bus collection on Saturday
- Entry fees to activities on Saturdays.
- Tutoring

• **IMPORTANT STEPS TO FOLLOW**

1. Fully complete the application form and send it back to us by fax or email (scanned). ALL PARTS must be sent.
2. Once the fully completed application form has been received we can begin the inscription process and all that it entails. We require you to send us your son's/daughter's previous year's examination results.
3. Once we have decided to accept the student onto our programme we will let you know by email.
4. Once accepted onto the programme we will send you an invoice and you will have to make the first payment of 25% of the full amount into our bank account.
5. Apply for the European Health Insurance Card.
6. Check the school term dates and book the flights.
7. Two week before your son/daughter arrives in Ireland you must pay the rest of the amount pending. (the other 75%).

• **PAYMENT METHOD**

25% of the total amount must be paid on receipt of the first invoice. The rest must be paid two weeks before the arrival of your son or daughter.

Make the bank transfer (in Euros) in the following name:

Rockbrook International, Rockbrook House, Edmondstown Road, Rockbrook, Dublin 16, Ireland.

To the following bank:

A.I.B. Bank, 6,
Main Street,
Rathfarnham,
Dublin 14,
Ireland.

Our IBAN number and SWIFT code are as follows:

- **IBAN: IE 11 AIBK 933295 35648456**
- **SWIFT: AIBKIE2D**
- **IMPORTANT:** When making the bank transfer put the name of the student on the transfer so we know who the transfer is from.



- **BOOKING FLIGHTS TO AND FROM DUBLIN**

You must book your child's flights to and from Dublin. Care should be taken so that these flights arrive during the normal office hours (Monday to Friday 9am- 6pm.), or in exceptional circumstances on Saturday 9am-6pm.

This means that flights leaving Dublin should depart any earlier than 10am and flights arriving in Dublin should arrive no later than 7pm.

****Flights should not be booked outside these hours without prior consultation with Rockbrook International.****

We do not recommend booking flights with low-cost carriers as they do not offer any assistance for unaccompanied minors and allow a maximum luggage allowance of as little as 15kg. Such 'cheap flights' often end up being dearer than more expensive flights.

- **ARRIVAL IN DUBLIN**

1. Let us know well in advance the **day, time and flight number** of your child's flight. A member of the Rockbrook International staff will be waiting for your child in the arrivals hall with your child's name clearly shown on a large card.
2. From there your child will be driven to the host family and introduced to them by the member of staff.
3. The member of staff will give the family all the student's books and uniform (if required).
4. For any other information please contact us at the following address:

Rockbrook International, Rockbrook House, Edmondstown Road, Rockbrook, Dublin 16, Irlanda.

Tel: 00 353 1 493 66 92; Fax: 00 353 1 493 66 94; E-mail: info@rockbrook.ie

www.rockbrookinternational.com

info@rockbrookinternational.com

- **VISITS AND STAYS IN DUBLIN**

We *recommend* Clayton Hotels for stays in Dublin. They have several hotels in Dublin. The hotel located nearest to Rockbrook and Rosemont is in Leopardstown. The Clayton Hotel in Ballsbridge is more central and a better location if you are also interested in seeing the city's tourist attractions. The hotels are modern, comfortable and the prices are reasonable. Bookings can be made at www.claytonhotel.com

Both hotels can be reached from the airport by taking the Air Coach. These buses leave both terminals every 15 minutes.



A YEAR IN IRELAND 2017/18

Application Form

Surname:	<input type="text"/>	First name:	<input type="text"/>
Date and place of birth:	<input type="text"/>	School of Origin:	<input type="text"/>

Passport/Identity card number:	<input type="text"/>	Year he/she would have been studying if at home:	<input type="text"/>
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Duration of stay in Ireland:	<input type="text"/>
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Small description of the student's personality:

Personality:	<input type="text"/>
Hobbies:	<input type="text"/>

Father

Mother

Name:	<input type="text"/>	<input type="text"/>
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Address:	<input type="text"/>
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Tel (home):	<input type="text"/>
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Tel (office):	<input type="text"/>	Tel (office):	<input type="text"/>
Tel (mobile):	<input type="text"/>	Tel (mobile):	<input type="text"/>
Fax:	<input type="text"/>	Fax:	<input type="text"/>
E-mail:	<input type="text"/>	E-mail:	<input type="text"/>

Details of other children in your family

Name

Age

Year in school/occupation

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>



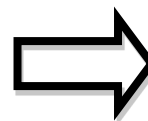
Conditions of the Programme

In order to participate in the programme 'A Term in Ireland', Rockbrook International requires full agreement to the following conditions:

1. Both parents must agree to their son/daughter taking part in the programme 'A Term in Ireland' or 'A Year in Ireland' and must therefore sign this document jointly.
2. As a general rule, Rockbrook International will not admit requests from the student's parents for a change of family in the first two weeks except in cases where there is an urgent necessity to do so.
3. If during the stay of your son/daughter in Ireland you wish to make a complaint to the host family, you must do so through Rockbrook International. You should never make a complaint directly to the Irish family.
4. To allow the student to adapt to the programme and to life in Ireland we ask that the student's family make **a maximum of three phone calls per week** to their son/ daughter. Rockbrook International reserves the right to limit the number of phone calls made by the family abroad if it considers that excessive phone calls are preventing the integration of the student or causing undue upset to the Irish Host Family. When we refer to 'the student's family' we include parents, grandparents, uncles, brothers, sisters etc, i.e. it is **a maximum of three phone calls per week between them**.
5. For the same reason as in point 4 it is not recommended that the student bring a mobile phone without consulting with the Rockbrook International coordinator beforehand. If the student has a mobile phone and its use creates a problem either for the school or the host family, or impedes the student's integration, we reserve the right to confiscate the mobile phone until they return home.
6. **Laptop computers:** We strongly recommend them not to bring laptop computers. We don't guarantee that there is Internet access in the host family house, and if there is, we recommend to our host families that they limit Internet access and supervise it at all times. **FACT: Having a laptop interferes with the student's integration in the family. This is always the case.**
If we find that Internet access or computer use is creating problems, we may have to take the computer away from the student until they return home. We have done this before with positive results.
7. In the case of continual bad behavior in the school or host family, Rockbrook International reserves the right to terminate the student's participation in this programme.
8. In the case of shoplifting or stealing from the host family or school, as well as reserving the right to terminate the student's participation in the programme, the student or his/her family may also be required to make restitution in monetary terms to the appropriate parties.
9. Any student involved in the use of alcohol, drugs or inappropriate sexual behaviour may be asked to leave the programme immediately.
10. If the student decides to go home or has to be sent home for any reason other than illness, they must understand that they may lose all fees paid.
11. We reserve to ourselves the right to accept a student who has a medical condition, e.g. enuresis (bed-wetting), ADHD, etc.
12. Students must bring uniform from their own country. Rockbrook International will not provide Uniform, Sport equipment, dictionary, school materials (calculators etc.) to term Students.

After carefully reading all of the points above and the 'Pupil norms' we are ready to accept all the conditions of the programme

Please sign the forms below.



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- **PARENT'S SIGNATURES**

PART 1:

Father's Signature	Mother's signature	Date

****Could you please tell us how you heard about Rockbrook International and the programmes we offer? ****

PART 2:

Image Rights

Rockbrook International maintains its own personal web site at the 2 following addresses: www.rockbrookinternational.ie and www.rockbrookinternational.com. Contained within the aforementioned web sites you'll find information relating to our International student's school and extracurricular activities. Such information can be presented in a number of different media formats (web, magazine, flyers, newsletters, videos, DVDs....) and is not necessarily restricted solely to our web sites.

In these web sites and other Rockbrook International publications, it's not uncommon for photos, both individual and group, to appear which may contain images of the students taking part in the aforementioned activities.

Given that the rights to these images is the sole ownership of the person or persons appearing in such images, we, the Management, ask permission from the parents or legal advisors to be able to publish these images on our web site or any other Rockbrook International publication for that matter where your sons or daughters are clearly identifiable. We promise not to display any image that we deem unsuitable and we have strict criteria in place to prevent this from happening.

Mother's & Father's full names

I authorise that images in which appear my son(s), daughter(s) and family members can be legally displayed in photographs relating to their school and extracurricular activities in Ireland and can be displayed in any other official Rockbrook publications.



Medical information

Has your son/ daughter ever had any of the following illnesses? If so please specify when.

- | | | | |
|--------------------|----------------------|--------------------|----------------------|
| a) Mumps | <input type="text"/> | e) Rubella | <input type="text"/> |
| b) Chickenpox | <input type="text"/> | f) Rheumatic fever | <input type="text"/> |
| c) Measles | <input type="text"/> | g) Hepatitis | <input type="text"/> |
| d) Glandular fever | <input type="text"/> | h) Others | <input type="text"/> |

If your son/daughter suffers from or has suffered from or has suffered from any of the following, please specify giving dates where appropriate:

- | | |
|---|----------------------|
| a) Pneumonia or any pulmonary diseases (asthma etc) | <input type="text"/> |
| b) Heart conditions | <input type="text"/> |
| c) Diabetes | <input type="text"/> |
| d) Surgical operations (please specify) | <input type="text"/> |

Does he/she have any audio or visual problems?

Has your son/daughter bed-wet in the recent past?

Has your son/daughter suffered convulsions? (please specify)

Does your son/ daughter suffer from any allergy (please specify)?

Is he/she allergic to any medicines? (please specify)

Does your son/ daughter have any allergies to animals or foods (please specify)?

Does your son/daughter have any learning difficulties?

Does your son/ daughter suffer from hyperactivity (please specify)

Does your son/ daughter have any psychological difficulties (please specify)?

Does he/ she have any other illness not mentioned?

Emergency Treatment

I, hereby authorise that my child be surgically operated on in case of emergency under the supervision and advice of the operating surgeon.

Signature of father	Signature of Mother	Date



I - 1 Rockbrook International Registration Form

REGISTRATION FORM

We are very pleased to welcome you to the **ROCKBROOK INTERNATIONAL EDUCATION Activity**.....

To ensure we have the correct contact details for you, please complete this form and return it to the Activity Director.

Please also ask your parent to sign the form below, before it is returned. We will also use this information to ensure that you are kept informed **about other ROCKBROOK INTERNATIONAL EDUCATION events.**

Your Full Name:	
Known as:	Your Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Your Age:	Date of Birth:
Parent's Address:	
Parent's Home Tel No:	Parent's Mobile No:
Name of friend/relative already attending:	
Emergency contact name:	
Emergency Tel No. (Home):	
Emergency Tel No. (Mobile):	
<i>If unavailable, contact</i>	
Name:	
Tel:	
Relationship to You:	
Doctor's Name:	Doctor's Tel No:
Please provide a brief description of the effects of any disability or medical condition and of any particular needs you may have:	
Any other special needs, requirements or directions that would be helpful for the leaders to know about:	

Dear Parent / Guardian / Carer

The information provided on this form will be held in confidence. Our leaders need to know these details in order to meet the specific needs of the participants.

The contact details given above should be those of the parent/carer, not those of a minor. It is considered poor practice to record the contact details of minors as it could leave them vulnerable if misled.



PARENT STATEMENT

I confirm that the above details are correct to the best of my knowledge and that I am qualified to give parental consent.

I have been made aware that Rockbrook International Education has developed a Child Safeguarding Policy and is committed to ensuring the safety of my child by having (please log onto www.rockbrookinternational.com to find detailed information):

- | | |
|---|---|
| <input type="checkbox"/> A Code of Conduct (consent to which we have signed separately) | <input type="checkbox"/> A Recruitment & Vetting Policy for leaders and helpers |
| <input type="checkbox"/> A Designated Officer for Child Safeguarding | <input type="checkbox"/> A Policy on Travel and Accommodation for Minors |
| <input type="checkbox"/> A Policy on Photography | <input type="checkbox"/> A Disciplinary Procedure |

I understand that **ROCKBROOK INTERNATIONAL EDUCATION** is committed to ensuring that any information gathered in relation to its youth activities meets its responsibilities as set out in the Data Protection Act 1998. I understand that **ROCKBROOK INTERNATIONAL EDUCATION** will store the above information on its youth activities database for a maximum of 36 months before re-registering my child if still associated with it.

I agree to my child's inclusion in media picture/videos compiled while participating in activities of **ROCKBROOK INTERNATIONAL EDUCATION** to be used for promotional purposes in the following settings only:

[Please tick to confirm]

- ROCKBROOK INTERNATIONAL EDUCATION** printed material (brochures, newsletters etc.)
- ROCKBROOK INTERNATIONAL EDUCATION** web site or social media platform

Any third party use (e.g. other entities' websites or local press) will be consulted on a case by case basis.

I understand in the event of injury or illness all reasonable steps will be taken to contact me, and to deal with that injury/illness appropriately. I will inform the leaders of any important changes to my child's health, medication or needs and also of any changes to our address or phone numbers given.

In the event of illness, having parental responsibility for the above named child, I give permission for medical treatment to be administered where considered necessary by a nominated first aider, or by suitably qualified medical practitioners. If I cannot be contacted and my child should require emergency hospital treatment, I authorise a qualified medical practitioner to provide emergency treatment or medication.

By signing and returning this completed form, I agree to the participation of my son / daughter in and travel to / from activities for which **ROCKBROOK INTERNATIONAL EDUCATION** is responsible.

I have been made aware of **ROCKBROOK INTERNATIONAL EDUCATION'S** safeguarding procedures and the expectations of me as parent in supporting my child(ren) and have ensured that my child(ren) have been made aware of the Code of Conduct relevant to them and what to do if they are worried about anything within the organisation.

Signature of Minor _____

Print Name of Minor _____

Signature of Parent/Guardian _____

Date _____

Please return this form to the Leader of the activity



Check List for Baggage

- Warm coat / jacket
- Raincoat
- School Uniform: Shoes (black), Grey trousers (boys) Shirts (boys) (white/blue/grey depending on school) White blouses (girls).
- Trainers
- Football boots (with studs), shin guards (for football) Gum shield (if the student wants to play Hockey or Rugby).
- Tracksuit bottoms x 2 (for sports)
- Tracksuit top (for sports)
- Trousers / jeans /skirts
- Pullovers
- Swimming gear
- Tops /polo shirts/t shirts
- Pyjamas
- Towels
- Hairbrush / comb, shower gel/shampoo, toothbrush etc.
- Anti head lice solution
- School Bag
- Small travel bag
- Wallet/purse
- Pens/pencil/calculator (scientific for secondary school), Dictionary, mathematic material (compass, protractor etc).

****Please check your student's hair for head lice before he/she comes to Ireland. If present then please treat it properly until all head lice are completely gone****

